

**Minutes of City of Charlack Board Meeting
Tuesday, February 13, 2018 at 7:00pm
Charlack City Hall**

Call to Order

Mayor Chamberlain called the meeting to order at 7:00pm

Pledge of Allegiance

Mayor Chamberlain led the Pledge of Allegiance

Roll Call

Alderman Terry	Present
Alderman Klema	Present
Alderman Bonzo	Present
Alderman Elwood	Present
Mayor Chamberlain	Present
City Attorney Ed Sluys	Present

Approval of Agenda

Motion to approve the agenda was made by Alderman Bonzo, seconded by Alderman Terry. Motion passed with no dissension.

Approval of the Minutes from the Board Meeting on January 9, 2018

Motion to approve the minutes from the Board Meeting on January 9, 2018 was made by Alderman Bonzo, seconded by Alderman Klema. Motion passed with no dissension.

New Business

- City Clerk annual conference was presented by the city clerk. The total cost of the week-long conference and hotel is \$820.

Motion to approve the city clerk attending the conference in the amount of \$820 was make by Alderman Bonzo, seconded by Alderman Klema. Motion passed with no dissension.

- Repairing Back Porch – City Engineer Mike Gartenberg sent the project out to bid with contractors that could do this type of work. We weren't getting proposals because they were either busy with other projects or couldn't do all the work needed. We brought a set of plans and described the plans in detail. We went to two of them and invited them to do each their portion of the work and not be responsible for the other company. The city will direct each of the companies. Property Services Industries (PSI) can do the concrete, block and iron work for \$29,860 and Streeter Construction will do the carpentry work for

\$8,141, for a combined total of \$38,001. The porch is a not structurally sound and is a safety hazard. The porch needs to be rebuilt from the ground up and the ramp to the garage door will be eliminated.

Motion for the mayor to accept the bid of \$29,860 with Properties Services Industries and to authorize the mayor pertaining to the same to authorize any change orders up to 10% to cover any other contingency expenses was made by Alderman Terry, seconded by Alderman Klema. Alderman Bonzo voted no. Motion passed by a vote of 3-1.

Motion for the mayor to accept the bid of \$8,141 with Streeter Construction and to authorize the mayor pertaining to the same to authorize any change orders up to 10% to cover any other contingency expenses was made by Alderman Terry, seconded by Alderman Klema. Alderman Bonzo voted no. Motion passed by a vote of 3-1.

- Lackland Shoulder Update – City Engineer Gartenberg contacted the builders that usually do our street work. They have said to wait until the weather breaks. Mr. Gartenberg is preparing the bid documents to St. Louis County with the correct forms. We will start the Lackland project this Spring. This project is more complex than we have done in the past as the width of the shoulders varies. We have established a width of 8 feet for the shoulder on the East side from the strip mall to Bristow Avenue. The next section, there is a whole series of driveways and sidewalks that come to the shoulder. They will do the extension of the driveways and sidewalks with the city back filling with our dirt and seeding. Documents will be going out this month for bidding.

Police Report

- Major Runge from the North County Cooperative gave the following report.
- There were 169 tickets issued in Charlack for January. The month has been quiet.
- The evidence room from the co-op has been moved to Vinita Park. They are going to take the mailbox downstairs that was used for drop-off of evidence.
- Calea starts March 12th through the 15th.

City Hall Report

- Heidi Warren our account gave the financial reports. From July 2017 to December 2017 are assets are \$543,315.37 and liabilities are \$26,801.94. This does not include unpaid bills.
- The total revenue expenses were \$417,824.09 and income was \$34,324.98.
- The profit & loss budget vs. actual shows the budget months for the entire year. For the first 6 months we have used 58.6% of the budget.
- There are some items that are over budget. We will amend the budget at the next meeting. Attorney Sluys will present a resolution at that meeting to amend the budget.

Comments from the Aldermen

Ward 1

- Alderman Terry – no comments
- Alderman Bonzo – last Thursday we had a wood splitting day so there is firewood available again.

Ward 2

- Alderman Elwood – Many residents have come by Public Works to get firewood. We have given away about 15 cords of wood.
- Alderman Klema – no comments

Mayor's Report

- We want our police officers to have more presence here at city hall. They are currently doing their reports in Wellston. We want to buy a license for ITI, so they can use the computer that is already here to do their reports.

Motion to approve \$495 for the ITI software for the police department was made by Alderman Bonzo, seconded by Alderman Terry. Motion passed with no dissension.

City Attorney's Report

- We have a proposed ordinance that some of the neighboring communities have that gives a definition of public safety. We will table this until the next meeting.

Old Business

- Moving the electric at the Public Works property. The mayor has received two bids to have the electric moved. We are waiting on a third bid so will continue this at the March meeting.

Bills, Ordinances and Resolutions

- Ordinance 18-1 will be placed under Old Business at the March meeting.

Public Participation

- Ellen Schlesinger, 2325 Bristow. Ms. Schlesinger was cited for paint on her home. She has been to court. She needs help getting the house painted. She was given the city brochure which has several numbers to call for assistance, along with the Building Together program that was handed out to all residents last year.
- Frank Mattingly, 8733 Olden asked why the property at 2313 Bristow was not listed under old business. We do not have any news to discuss about the property currently. Mark will talk to the city engineer about the property regarding the utility capping. Mr. Mattingly also stated that the storm drains need to be cleaned. We will alert Perry to have this done.

- Doris Finnegan, 8635 Olden stated that it has been 9 months since she has been complaining about her neighbor's gutters and nothing is being done. The case was dropped in court and we are waiting for the proper form to send out a new ordinance violation. We will contact our Prosecuting Attorney and Code Enforcement officer and have them attend the next meeting. Ms. Finnegan stated that there was truck traffic on Walton Road. Ms. Finnegan also stated that the website has wrong information on it and that the current board members phone numbers are not there. Mayor Chamberlain said he is working on the problems with the website. Those numbers are in the city's brochure.
- Janet Blair, 8430 Ann Avenue stated that the house on the north side of Ann that is across the street from the one for sale had its air compressor stolen. Charlie talked to Peter. We will make sure the police are notified.

Adjourn

Motion to enter closed session to discuss a negotiated contract citing Sunshine Law Statues 610.021(12) RSMo was made by Alderman Bonzo, seconded by Alderman Klema. Roll Call Vote: Alderman Elwood, Aye; Alderman Bonzo, Aye; Alderman Klema, Aye; Alderman Terry, Aye. Motion passed.

Closed session entered at 8:40pm