

**Minutes of City of Charlack Board Meeting
Tuesday, June 12, 2018
Charlack City Hall**

Call to Order

Mayor Mark Chamberlain called the meeting to order at 6:15pm

Roll Call

Alderman Elwood	Present
Alderman Bonzo	Present
Alderman Terry	Present
Alderman Klema	Present

Approval of Agenda

Motion to approve the agenda was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissention.

Approval of the Minutes from the Board Meeting on May 8, 2018

Motion to approve the minutes from the board meeting on May 8, 2018 was made by Alderman Bonzo, seconded by Alderman Terry. Motion passed with no dissention.

Approval of the Minutes from the Budget Meeting on May 15, 2018

Motion to approve the minutes from the budget meeting on May 15, 2018 was made by Alderman Bonzo, seconded by Alderman Terry. Motion passed with no dissention.

Approval of the Minutes from the Budget Meeting on June 5, 2018

Motion to approve the minutes from the budget meeting on June 5, 2018 was made by Alderman Bonzo, seconded by Alderman Terry. Motion passed with no dissention.

Police Report

- Adam McIntyre will be coming to our board meetings. He will not be here tonight as he was running radar on 170 and was hit by a car going 65mph and is sore.
- The Prosecuting Attorney's office declined to prosecute the shooting that happened on Bristow that the Police solved.
- Police officers that work in Charlack will be parking their patrol cars at Charlack City Hall.

City Hall Report

- The financial reports were presented by Heidi Warren, our accountant.
- Total assets as of May 2018 is \$597,809.87
- Total income as of May 2018 is \$839,914.63
- Total expenses as of May 2018 is \$752,904.82
- Total net income as of May 2018 is \$87,009.81
- Expenses are under budget for this fiscal year.

New Business

- R & D Computer Systems – Laserfiche Program for Record Retention. We need to digitize the records at city hall. We budgeted money for this system. We will need a policy on digitizing our records.

Motion to authorize the mayor with R&D Computer Systems for \$4,920 to enter into a contract was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissent.

- Sealing of Parking Lots
- We received 3 bids for sealing the parking lots. Topps was the most expensive bid at \$4,873. Bon Blacktop was the middle bid at \$3,350 and Asphalt Paving was the lowest bid at \$1,394, but they did not bid on fixing the damaged pavement at the Park.

Motion to table the bids until we get a written bid from Bon Blacktop was made by Alderman Bonzo, seconded by Alderman Terry. Motion passed with no dissent.

- City Vehicle Stickers
- We received two bids for the vehicle stickers. Express Graphics for \$1,460 and Rydin at \$900.

Motion to authorize the mayor with Rydin for \$900 to enter into a contract was made by Alderman Bonzo, seconded by Alderman Terry. Motion passed with no dissent.

- Liquor Tique LLC at 8332 Lackland Plaza
- The owner, Laura Granderson was present to answer questions concerning her business. She wants to start a business that would serve mixed drinks and frozen daiquiris. They would also have a vending machine where patrons could purchase the drinks to-go. They would have limited sitting. Drink cups would differ so they know who is taking sealed drinks out of the shop. She is in the process of getting her liquor license, so she needs a liquor license from the city to obtain one from the county and then the state.

Motion to approve the liquor license conditioned on getting the county, state license and the inspection and occupancy permits for the business was made by Alderman Elwood, seconded by Alderman Klema. Motion passed with no dissent.

Comments from the Aldermen

Ward 1

- Alderman Bonzo thanked everyone on the board for helping stain the pavilion. All the board members were there working alongside Peter, Perry and a volunteer.
- Alderman Terry thanked the co-op for the night of the shooting. The mayor and Peter came in. Alderman Terry was greatly disappointed with the results of the case.

Ward 2

- Alderman Elwood – no comments.
- Alderman Klema thanked everyone for their help with the pavilion. It took them a full two days, but it really turned out well.

Mayor's Report

- The co-op did an excellent job with the shooting case.
- The aldermen did a great job with the park pavilion.

City Attorney's Report

- We have an ordinance that will prohibit short term rentals. An ordinance for the updating of our code book and a Resolution approving the budget for FY2019. We also have a closed session for personnel.
- We discussed amending the sign code and are working to get a Planning and Zoning Commission meeting started to work on the sign code.

Unfinished Business

None

Bills, Ordinances and Resolutions

- Alderman Bonzo made a Motion for the first reading of Bill 18-3, seconded by Alderman Elwood. Motion passed with no dissensions.
- City Attorney Ed Sluys read Bill 18-3 by title only for the first reading.
- Alderman Bonzo made a Motion for the second reading of Bill 18-3, seconded by Alderman Terry. Motion passed with no dissensions.
- City Attorney Ed Sluys read Bill 18-3 by title only for the second reading.
- Alderman Bonzo made a Motion to approve and adopt Bill 18-3 as Ordinance 18-3, seconded by Alderman Terry. The City Attorney called the Roll, and the votes were cast as follows:
 - Alderman Elwood – Aye
 - Alderman Bonzo – Aye
 - Alderman Klema – Aye
 - Alderman Terry – Aye.

- We will send a cease and desist letter and the ordinance to the owner. We also need a system in place before enforcing this and will send it to the police chief to give them 30 days to desist.
- Alderman Bonzo made a Motion for the first reading of Bill 18-4, seconded by Alderman Elwood. Motion passed with no dissensions
- City Attorney Ed Sluys read Bill 18-4 by title only for the first reading.
- Alderman Bonzo made a Motion for the second reading of Bill 18-4, seconded by Alderman Elwood. Motion passed with no dissensions.
- City Attorney Ed Sluys read Bill 18-4 by title only for the second reading.
- Alderman Bonzo made a Motion to approve and adopt Bill 18-4 as Ordinance 18-4, seconded by Alderman Elwood. Motion passed with no dissensions. The City Attorney called the Roll, and the votes were cast as follows.
 - Alderman Elwood – Aye
 - Alderman Bonzo – Aye
 - Alderman Klema – Aye
 - Alderman Terry – Aye.
- Resolution 18-002

Motion to adopt Resolution 18-002, A Resolution Approving and Adopting the Budget for The City of Charlack for Fiscal Year Ending June 30, 2019 was made by Alderman Bonzo, seconded by Alderman Klema. Motion passed with dissensions.

Motion to bring back to the table the Sealing of the Parking Lots was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissensions.

- Bon Blacktop was the lowest and best price that responded to the total work needed.

Motion so approve and execute the mayor to approve the bids from Bon Blacktop for \$3,350 was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissension.

Public Participation

- Tim Boeddeker, 8427 Midland asked what the \$35,000 for Public Works equipment was for. This is to purchase a Bobcat as the one that we have is over 20 years old and is leaking fluid and diesel. Tim also asked when the police contract was up, it is up in October. Tim does not agree with the short-term rental ordinance as there are people that use Airbnb's. Tim also stated that posting the meeting notices only on the board does not get the work out to the residents. If we want them to come to the meetings, then we should send them by email. There are only 56 houses that have signed up for email. We will send out meeting notices to those people.
- Paul Shortt, 2416 Bristow stated that there is still speeding on Bristow and running the stop sign at Ann even though the police are very active. Paul also wanted to thank Public Works, Peter, Perry and Alderman Bonzo for that the help they gave him a few weeks ago. He takes off his hat to them!

- Frank Mattingly, 8733 Olden stated that this is the first that he has heard about hiring a City Administrator. Frank also asked if we could amend the fence ordinance to make the chain link and privacy fences the same height.
- Doris Finnegan, 8635 Olden stated she requested document via the Sunshine Law as she is being harassed by a neighbor. Doris was told by the board that if the city gets involved we might be liable. If a resident feels threatened they should call the police. They can also obtain a restraining order from St. Louis County. The City Attorney recommended she can get a civil attorney to address the matter. The city does not want to get involved in a neighbor to neighbor dispute and the matter should be taken up by a Civil Attorney.
- Janet Blair, 8430 Ann stated she was having her party again in August to that the police were aware of the extra cars. Janet stated she thinks our park rentals are too low and asked if there was electric available at the pavilion. Janet asked when Missouri American Water is done with Ackerman, are they going to do work on Ann. The board did not have information on any water project on Ann Avenue.

Closed Session for Personnel (610.021.3)

Motion to enter closed session to discuss personnel issues citing Sunshine Law statute 610.021.3 was made by Alderman Bonzo, seconded by Alderman Elwood. Roll call vote: Alderman Bonzo, Aye; Alderman Elwood, Aye; Alderman Klema, Aye; Alderman Terry, Aye. Motion passed with no dissentions. Closed session entered at 8:07pm.

Motion to end closed session was made by Alderman Bonzo, seconded by Alderman Elwood. Roll Call: Alderman Elwood, Aye; Alderman Terry, Aye; Alderman Bonzo, Aye; Alderman Klema, Aye. Motion passed with no dissentions.

Closed session ended at 8:15pm.

Adjourn

Motion to adjourn was open session was made by Alderman Klema, seconded by Alderman Elwood. Motion passed with dissentions.

Meeting adjourned at 8:17pm.