

CITY OF CHARLACK BOARD MEETING
Charlack City Hall, 8401 Midland Blvd., Charlack, MO 63114
Tuesday, January 14, 2020 at 7pm.
AGENDA

PUBLIC NOTICE POSTED IN ACCORDANCE WITH 610 RSMO 1986 AS AMENDED.

By: Susan Gallagher, City Clerk Date: 01/13/2020 Time: 4:00 pm.

Call to Order - Board Meeting - Mayor Mark Chamberlain

Pledge of Allegiance – Mayor Chamberlain

Roll Call - Mayor Chamberlain

- Roll call for governing Board. Roll call is recorded and necessary to establish a quorum.

Approval of Agenda

Approval of Minutes from the Board Meeting on November 12, 2019 Pages 1-4

Police Report – Chief Jimenez Pages 5-8

City Hall Report

Financial Report – Heidi from Brown, Smith & Wallace **Pages 9-16**

New Business

- RFP for RDA Building – Mike Pauley
- RRP for Paving of Bristow Avenue – Mike Pauley
- Setting Event Schedule for 2020 – Mike Pauley **Page 17**

Comments from the Aldermen

- Ward 1
- Ward 2

Mayor’s Report – Mark Chamberlain

City Administrator’s Report – Mike Pauley

City Attorney’s Report – Edward Sluys

Unfinished Business

- Park Update – Mike Pauley

Bills, Ordinances and Resolutions

Public Participation

- ❖ Members of the audience will be given the opportunity to address the Board on any issue or concern. You must sign in on the Public Comment sheet to have an opportunity to speak. After being called upon, please stand and state your name, address and business for the record. **Comments and discussion will be heard at this time and shall be limited to a total of 4 minutes. Your comments must be respectful and orderly.** The Mayor or Designee can stop the discussion if it becomes disorderly, abusive or obscene. If a person is not respectful and orderly, they can be removed from the meeting. If the topic for discussion relates to an advertised public hearing, we ask that you hold your comments until after the presentation has been made. Thank you for your cooperation.

Closed Session for § Legal 610.021(1)

Adjourn

The City of Charlack is working to comply with the Americans with Disabilities Act (ADA). Reasonable accommodations will be provided when requested. To request an accommodation, please call the Government Center, 427-4715 at least 48 hours in advance of the meeting and communicate your needs.

NOTE: The Mayor and Board of Aldermen will consider and act upon the matters listed above and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

Notice is hereby given that the Mayor and Board of Aldermen may also hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorneys (RSMo 610.021.1 1994); lease, purchase or sale of real estate (RSMo 610.021.2 1994); hiring, firing, disciplining or promoting employees with employee groups (RSMo 610.021.3 1994); bidding specifications (RSMo 610.021.11 1994); and/or proprietary technological materials (RSMo 610.021.15 1994).

**Minutes of City of Charlack Board Meeting
Tuesday, November 12, 2019
Charlack City Hall**

Call to Order

Mayor Mark Chamberlain called the meeting to order at 7:00pm

Pledge of Allegiance

Mayor Chamberlain led the Pledge of Allegiance

Roll Call

Alderman Bruce Klema	Present
Alderman Bob Terry	Present
Alderman Tom Bonzo	Present
Alderman Russ Elwood	Present
Mayor Mark Chamberlain	Present
City Attorney Ed Sluys	Present

Approval of Agenda

- Alderman Terry want to change the Emergency Street Repair to get an RFP for the street repair.

Motion to approve the agenda with the above change was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissentions.

Approval of the Minutes from the Board Meeting on October 8, 2019

Motion to approve the minutes from the Board Meeting on October 8, 2019 was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissentions.

Police Report

- Chief Jimenez was not present at the meeting.
- The police stats for the month of October were included with the packet. Any citizen with a question, can contact Mary Kay Nolen if they have questions.

City Hall Report

- The Financial report was given by City Administrator, Mike Pauley.
- We are under budget for all expenses.
- Inventory is being done. We are digging back for items bought in the past and hopefully this will be done by the next meeting.

- Mayor Chamberlain asked if the accounting firm could send someone else when our accountant cannot make the meeting.

New Business

- Sewer Lateral for 8724 Windom. Peter viewed the camera footage and determined that there was a sewer lateral problem. The owner completed all the steps required for the reimbursement program. The total bill was \$3,290. Reimbursement at 80% is \$2,632.

Motion to approve \$2,632 for the Sewer Lateral reimbursement was made by Alderman Bonzo, seconded by Alderman Terry. Motion passed with no dissensions.

- P&Z Commission need 2 members. One of the members moved away and another member has conflicting work schedules with the evening meetings. The City Administrator sent out an email and asked for volunteers for the committee. Brenda Carson from Ward 1 and Suzanne Baker from Ward 2 have agreed to fill the two empty seats.

Motion to approve the two new members was made by Alderman Bonzo, seconded by Alderman Terry. Motion passed with no dissensions.

- Hiring June Kropp as a part time city clerk. Our city clerk is retiring on February 28, 2020. June Kropp worked here as a part time court clerk with Mike Pauley. Alderman Elwood would like to open this up for more candidates. The City Administrator will get this posted to possibly get more applications.
- RFP for RDA Property for Possible Sales and Type of Proposed Business. The City Attorney brought a vague draft RFP for the RDA property and it was discussed by the board. This does not stop the partnership with St. Johns. It will give us full ability to get something that the city approves. The deadline for these proposals will be January 31, 2020.

Motion to approve the City Attorney to send out the RFP was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissensions.

- Street Repair on Endicott off Lackland in front of the Freeman Building – Mike Pauley stated that they have been putting cold patch down, but it is not sticking. The concrete is 8 inches deep and the rebar is showing. We will get 3 bids for the work. It won't be able to be done until next spring when the weather is warmer.

Comments from the Aldermen

Ward 1

- Alderman Bonzo stated the bad weather has snuck up on us. We have a small amount of firewood at Public Works. Please only take a couple of days' worth so everyone can get some.
- Alderman Terry stated the guys went above and beyond on the Halloween Party. The Butterfly Haven gave food and books to our pantries.

Ward 2

- Alderman Klema thanked everyone that came to the Halloween Party. We could have used a few more people as we had hotdogs left over. Thanks to Mike & Peter for all the work they did.
- Alderman Elwood spoke about legislation in California that he disapproves of.

Mayor's Report

- Business on the Rock Road have two junk cars by the street, they need to be moved.
- Windom was blocked for Halloween; a new resident drove around the barricade.
- House on Argyle that they are working on, the grass is a foot high.
- Need to set a policy about leaves.
- Halloween party was excellent.
- Halloween party will be a little different next year as we were approved \$265,000 for our Park Grant.
- Thanks for coming and have a pleasant Thanksgiving.
- Santa Parade is December 15th from 1-3pm

City Administrator's Report

- The new leaf vac and clean a curb as fast as Mike can walk. We are going to have some dates next month and they will be published in the next Newsletter.
- We did get grant approval for our park renovation. We hope to start this spring when the proposals come back for renovation.
- AC Motors on the Rock Road was purchased. We do not know what they are going to put in there. There is a lot of clean up that needs to be done before we would issue any business license. There are gas tanks in the ground that will have to be removed with the guidelines from the EPA.
- Q&A Motors at the Rock Road and Lackland have purchased the property. They stated that they will clean up the property if they own it.

City Attorney's Report

- We have a Resolution of the City of Charlack, Missouri, Authorizing the Mayor to Execute an Agreement with the St. Louis County Board of Election Commissioners. The city attorney also serves with the election board.

Motion to adopt Resolution 19-008 for one year was made by Alderman Klema, seconded by Alderman Terry. Alderman Bonzo voted No. Alderman Elwood abstained. The mayor broke the tie and voted yes.

Public Participation

- Christina Beck, 2328 Bristow wanted the residents to know that they took in a child and were told that the mother did not know where the child was. On Friday, she followed an assigned visitor to the house and tried to break into the house. Shots were fired at the resident and mother of the child. No one was hurt and the police are looking for the mother.
- Don Meyer, 2424 Ackerman, stated his work schedule is stabilized so he will be able to come to more meetings.
- Mancy Manley, 2441 Ackerman, stated she was walking down St. Charles Rock Road from Floyds when a police chase passed her going east bound. Mandy said on the NE side of the Lackland bridge sidewalk is very crumbly. Mike assured her that it is safe and that it was just recently inspected by MoDot. Mandy thanked the boys for picking up leaves on Ackerman. Mandy also noted that someone had put donated items between the food pantry and book pantry. These donated items need to go Goodwill and not by our pantries. Mandy also made note that some food items donated may freeze in the pantry.
- Mike Pauley stated if anyone knows someone that needs food, to let them know about the pantry or they can contact city hall to be added to the Christmas basket program. The Food Pantry is moving from it's Lackland location temporarily to a building this winter on Woodson. They then will move next year to the Baptist Church building on Midland, right before Woodson.
- Mike Pauley also stated that Jack Bayer's wife mentioned to him about collecting blankets and coats and that we could store them at city hall for those in need.
- Doris Wynn, 8623 Forest, said the Halloween party was a success. Doris asked where the leaves should be placed and was told by the curb, not in the street. Doris stated she is getting the security camera put back on her house. All who attended the board meeting sang Happy Birthday to Doris as November 13th is her birthday.

Adjourn

Motion to adjourn as made by Alderman Bonzo, seconded by Alderman Terry. Motion passed with no dissensions.

Meeting ended at 8:16pm

CHARLACK CRIME PREVENTION - 2019

The numbers below represent Crime Prevention Notices written.

Business	123
Homes	54
Vehicles	167
Total	344

Business	
Nothing Appeared Out of Place	112
Door or Window Open	1
Storage Door Unlocked	1
Vehicles Unlocked	9 (15 vehicles)
Total	123
Business Visits	
7-11	5
2nd Attic Mini Storage	1
A Complete Lock & Key	1
A-1 Nails	1
AC Motors	4
Anderson & Assc.	1
Breckenridge Motors	24
Charlack Pub	4
Charlack Public Works	1
Complete Lock & Key	4
Custom Home Elevators	3
Cuzzin's	5
Floyd's Tire & Auto	1
Gateway BMW	12
Greater Old Path Ministry	4
Harmony UM Church	2
John's Butcher Shoppe	10
Lackland Pub	1
Lend Nation	5
Maria's Deli	5
Mobil on the Run	4
Q&A Motors	4
Rottler Pest Control	7
San Rafael Appt. Office	2
Styles by Vita	4
Ultimate Liquor and Grocery	8
Total	123

Homes	
Door or Windo Open	13
Door Unlocked	3
Garage Door Open	6
Gate Open	11
Everything Okay	6
Trash Cans left at Curb	5
Valuables in View	10
Total	54
Homes by Street	
Ackerman	6
Ann	3
Argyle	14
Bristow	11
Burton	5
Forest	3
Gilrose	4
Lackland	2
Olden	5
Pomona	1
Total	54

Vehicles		167
Possibly Abandoned		6
Windows Down		18
Parked Illegally		33
Doors Unlocked		10
Car Running no Occupant		3
Door Open		3
Door or Window Open		2
Lights On		1
No Front Plates		2
Wrong Plates		2
Trunk Open		6
Expired Plates		75
Valuables in View		6
Total		167

CHARLACK CALLS FOR SERVICE - 2019

Category	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
9-1-1 HANG UP	0	1	1	0	0	0	0	0	0	0	0	1	3
ABANDONED AUTO	1	2	0	0	1	1	0	0	0	2	0	0	7
ACCIDENTAL INJURY	1	3	1	1	2	0	0	1	2	0	0	0	11
ALARM	3	2	1	7	0	4	4	4	4	3	7	4	43
ANIMAL CONTROL	4	3	4	4	5	4	4	1	1	3	4	7	44
ARREST ATTEMPT	1	0	0	0	0	1	0	0	0	0	1	0	3
ASSAULT	1	1	0	0	1	0	2	1	0	0	0	1	7
ASSIST INVALID	5	2	1	2	2	2	2	0	8	6	1	1	32
ASSIST MOTORIST	8	4	9	7	13	4	5	8	8	6	7	5	84
ASSIST OTHER AGENCY	6	3	14	10	12	9	10	9	11	14	5	7	110
AUTO ACCIDENT	6	8	8	6	6	6	7	3	5	11	14	4	84
BURGLARY	1	0	0	1	2	0	0	3	0	0	0	1	8
BUSINESS CHECK	45	117	61	15	99	32	40	76	71	65	82	138	841
CAR CLOUTING	1	3	1	3	0	0	0	2	1	1	0	0	12
CAR JACKING	0	0	0	0	0	0	0	0	0	1	0	0	1
CARELESS DRIVING	0	0	0	1	0	0	0	1	1	1	1	1	6
CHECK THE WELFARE	6	2	6	5	7	3	8	5	1	5	7	4	59
CIVILIAN CONTACT	8	9	9	8	21	13	7	14	17	10	9	10	135
CONVEYANCE	1	2	0	1	1	1		1	2	1	0	0	10
COURT ORDER VIOL	0	0	1	0	0	0		0	0	0	0	0	1
CRIME PREVENTION	19	16	12	8	31	14	9	15	30	60	5	63	282
DERELICT AUTO	0	0	1	0	0	0	0	0	0	0	0	0	1
DISPATCH INFORMATION	1	0	0	0	1	0	0	0	1	1	0	1	5
DISTURBANCE	1	2	1	4	9	5	2	4	4	0	1	4	37
DRUG OFFENSE	0	0	1	0	0	0	0	0	0	0	0	0	1
ESCORT	0	1	0	0	0	0	0	0	0	0	0	0	1
FAILURE TO RETURN	0	0	0	0	0	0	0	0	0	0	0	1	1
FIGHT	0	0	2	0	1	0	1	0	1	0	0	0	5
FIRE	1	0	3	2	2	1	3	0	0	0	1	3	16
FIREWORKS	0	0	0	0	0	0	1	1	0	0	0	0	2
FLOURISHING	0	0	0	0	0	0	0	0	0	1	0	0	1
FOLLOW-UP	3	2	4	3	4	1	1	1	1	1	2	1	24
FOOT PATROL	0	1	2	3	9	0	0	2	3	7	1	3	31
FOUND CHILD	0	0	0	0	0	0	0	0	0	1	0	0	1
FOUND PROPERTY	0	0	1	0	0	0	0	1	0	0	0	0	2
FRAUD REPORT	0	1	0	1	1	0	0	1	0	1	1	0	6
GAS LEAK	0	0	0	0	0	0	0	0	1	0	0	0	1
HARASSMENT	0	0	2	0	1	0	2	0	1	0	0	1	7
INTOXICATED SUBJECT	0	1	0	1	0	1	1	0	1	0	0	1	6
INVESTIGATION	2	3	3	3	5	6	0	4	1	4	2	0	33
JUVENILE PROBLEM	0	0	0	1	1	0	0	0	0	3	0	0	5
KEEP THE PEACE	6	4	5	0	2	2	2	3	4	1	3	3	35
LOCKOUT	0	1	0	1	1	1	1	1	2	0	1	1	10
LOST/STOLEN PROPERTY	0	0	0	0	1	0	3	1	0	0	0	0	5
MISCELLANEOUS	0	3	1	2	1	0	2	2	0	1	2	2	16
NEGLECT	0	0	0	0	0	0	0	0	0	0	0	1	1
NOTIFICATION	1	0	0	0	1	1	0	0	1	1	0	1	6
OBS SUBJECT	0	2	0	0	0	0	1	0	1	0	0	0	4
OPEN DOOR	2	0	1	2	3	1	2	2	0	0	1	0	14
ORDINANCE VIOLATION	0	1	0	3	1	0	2	1	2	0	1	1	12
OVERDOSE	0	0	0	0	2	0	0	0	0	1	1	1	5
PANHANDLING	2	0	1	0	3	5	2	0	2	0	0	0	15
PARKING VIOLATION	1	3	4	1	14	1	1	0	1	2	1	0	29
PATROL	0	1	6	0	12	2	1	6	13	18	11	9	79
PEACE DISTURBANCE	1	2	0	0	0	0	0	1	1	1	1	1	8
PED CHECK	0	3	3	3	7	7	3	4	5	2	4	5	46
PRISONER TRANSPORT	0	0	1	0	0	0	0	0	0	0	0	0	1
PROPERTY DAMAGE	3	1	1	0	2	2	2	2	3	1	0	0	17
PURSUIT	1	1	2	2	1	0	4	0	1	1	1	1	15
RECOVERED STOLEN VEHICLE	0	0	0	0	0	0	0	0	0	0	1	0	1
REMOVE SUBJECT	3	3	3	2	4	6	4	5	2	1	5	5	43
REPO	1	0	1	1	1	1	1	0	1	4	1	1	13
RESIDENCE / VACATION CHECK	1	2	6	2	15	8	1	10	2	1	1	4	53
SHOTS FIRED/HEARD	0	0	0	3	1	2	0	0	1	0	2	1	10
SICK CASE	6	7	5	5	4	3	6	6	3	5	6	8	64
SOLICITOR COMPLAINT	0	0	0	0	0	2	0	1	0	0	0	0	3
STATION ASSIGNMENT	0	0	0	0	0	0	0	0	0	1	0	0	1
STEALING	3	3	4	4	2	5	2	4	2	4	1	5	39
STOLEN VEHICLE	2	1	0	0	1	1	1	1	0	1	0	3	11
SUDDEN DEATH	0	0	0	0	1	0	0	0	0	0	0	0	1
SUICIDAL SUBJECT	0	1	0	0	1	2	1	0	1	0	0	1	7
SUSPICIOUS AUTO	5	9	12	5	7	7	2	6	4	4	6	4	71
SUSPICIOUS NOISE	0	0	0	0	1	0	2	0	0	0	0	2	5
SUSPICIOUS ODOR	0	1	0	0	0	1	0	0	0	1	0	1	4
SUSPICIOUS SUBJECT	2	2	2	1	0	2	4	2	5	4	3	3	30
TAMPERING	0	0	0	0	0	0	0	0	0	0	1	0	1
TRAFFIC	63	95	150	174	150	125	147	187	154	134	107	121	1607
TRAFFIC HAZARD	2	0	1	0	2	1	1	0	0	0	0	0	7
TRESPASSING	2	1	0	0	1	2	0	1	0	1	0	2	10
WIRES DOWN	0	2	0	0	1	0	0	0	0	0	0	0	3
TOTAL	232	338	358	307	480	299	305	406	387	398	312	449	4271

CHARLACK

2019 TICKETS BY STREET	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
ACKERMAN	2	0	0	0	2	0	0	0	0	0	0	0	4
ANN	0	0	0	0	0	0	0	2	0	0	0	0	2
ARGYLE	0	2	1	7	5	0	0	7	0	0	4	3	29
BRISTOW	4	8	4	10	8	4	14	8	1	11	10	7	89
BURTON	1	3	0	0	0	0	0	0	0	0	0	0	4
EL QUITO	0	3	0	0	6	0	0	0	2	0	0	0	11
ENDICOTT	0	0	0	0	0	0	0	0	0	0	0	0	0
FOREST	0	0	0	0	0	1	0	0	0	0	0	0	1
GILROSE	0	0	0	0	0	0	0	0	0	1	0	0	1
LA CARACAS	0	0	0	0	5	0	0	0	0	0	0	0	5
LACKLAND	34	35	44	47	43	24	55	25	69	33	19	28	456
LEHIGH	0	0	0	0	0	0	0	0	0	0	0	0	0
MARSHALL	0	0	0	0	0	0	0	0	0	2	0	0	2
MASTERSON	0	0	0	0	0	0	0	2	0	0	0	0	2
MCKIBBON	3	6	3	1	1	0	0	1	0	0	0	0	15
MIDLAND	1	0	1	0	0	0	0	0	0	0	0	0	2
OLDEN	3	0	0	1	1	0	0	0	0	0	0	0	5
POMONA	2	0	0	0	0	0	0	0	0	0	0	0	2
SAN RAFAEL	2	1	0	2	4	6	0	0	1	0	0	0	16
ST CHARLES ROCK RD	9	14	5	11	12	5	5	9	18	13	19	8	128
WALTON	10	10	14	24	11	8	13	8	3	12	12	3	128
WINDOM	2	0	0	3	0	2	0	0	0	0	0	0	7
Hwy 170	12	23	43	60	54	44	75	81	55	34	35	30	546
OTHER	0	0	1	0		0	0	0	0	0	0	0	1
TOTAL	85	105	116	166	152	94	162	143	149	106	99	79	1456

CHARLACK

2019 TICKETS BY VIOLATION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Careless & Imprudent	0	0	0	0	0	0	0	0	1	0	1	0	2
Child Restraint	0	0	0	1	0	2	0	1	0	2	0	0	6
Counterfeit Tags	0	0	0	0	0	0	1	1	0	3	0	0	5
Defective Equipment	5	3	2	1	4	3	0	2	2	1	1	1	25
Displayed Plates of Another	0	0	0	1	1	2	11	4	1	8	1	1	30
Driving while Intoxicated	0	1	0	0	0	1		0	0	0	0	0	2
Driving while Rev. or Susp.	6	5	5	8	11	8	12	4	15	11	5	8	98
Driving with One Headlight	0	0	0	0	1	0	0	0	0	0	0	0	1
Elect. Signal Violation	0	1	0	0	0	0	0	0	0	0	0	0	1
Eluding Police Officer	0	0	0	0	0	0	0	0	0	0	2	0	2
Equipment Violation	0	1	0	0	1	0	3	1	1	0	0	0	7
Exceeded Posted Sp. Limit 11-15	1	1	3	12	11	8	8	10	7	5	6	2	74
Exceeded Posted Sp. Limit 16-19	2	4	10	2	1	4	5	7	2	1	2	1	41
Exceeded Posted Sp. Limit 20-25	2	5	5	8	6	2	12	6	8	3	0	0	57
Exceeded Posted Sp. Limit 6-10	2	0	0	1	2	0	0	0	0	1	0	2	8
Expired Driver's License	2	0	0	0	2	2	0	2	1	1	2	1	13
Expired License Plates	0	1	0	0	2	6	12	18	19	17	10	9	94
Failure to Display Operator Lic.	0	0	0	0	0	0	0	0	1	0	1	0	2
Failed to drive in single lane	0	1	0	2	2	0	0	28	1	1	2	0	37
Failure to Register	29	34	41	53	53	20	30	2	29	14	16	22	343
Failure to Signal	2	1	0	3	2	0	0	0	3	1	0	1	13
Failure to stay on pavement	0	1	0	0	0	0	0	0	0	0	0	0	1
Failure to Stop at Sign at line	1	0	0	0	0	0	0	0	0	1	0	1	3
Failure to Yield	0	0	0	0	1	0	1	0	0	0	0	0	2
Followed veh. Too closely	0	1	0	0	1	0	0	0	0	0	0	0	2
Improper Lane Use	0	0	0	0	1	0	0	0	1	0	0	0	2
Improper Turn	0	0	0	0	0	0	0	0	1	0	0	0	1
Inattentive Driving	0	0	1	0	0	0	0	0	0	0	0	0	1
Leaving the Scene of a MV Acc.	0	0	0	0	0	1	0	0	0	0	0	0	1
License Plate Light Violation	0	0	1	0	1	0	0	1	0	0	0	0	3
Misc. Driver's License Violation	0	0	0	0	0	0	0	0	1	0	0	0	1
Misc. Moving Violation	0	0	0	0	0	0	0	0	3	1	0	1	5
Misc. Non-Moving Violation	0	0	0	0	0	0	0	0	3	2	3	1	9
No headlights when required	0	1	1	0	0	1	1	0	1	1	1	1	8
No Insurance	18	15	17	34	27	16	38	28	29	25	22	20	289
No Operator's Lic.	1	1	2	2	3	2	6	7	4	3	6	3	40
No Parking Zone	0	1	0	0	0	0	0	0	0	0	0	0	1
No Proof of Insurance	2	3	0	0	0	0	0	0	0	0	0	0	5
Op. motor veh. On Hwy with DL Exp	0	4	0	0	2	0	0	0	0	0	0	0	6
Other	0	0	0	0	1	0	4	3	0	0	0	0	8
Parking violation	0	2	0	0	4	0	0	0	0	0	0	0	6
Pass. Veh./interfere with app. Veh.	0	0	0	0	0	1	0	0	0	0	0	0	1
Red Light Violation	0	0	0	0	0	1	0	0	0	0	0	0	1
Seat Belt Violaton	0	0	1	3	2	2	1	4	2	0	2	2	19
Speed 11-15 Over (School Zone)	0	0	0	2	0	0	0	0	0	0	0	0	2
Speed over 20-25	1	0	0	0	0	0	0	0	0	0	1	0	2
Speed 26 - 30	0	0	0	0	0	0	2	2	1	0	0	0	5
Speeding 31-35	0	0	0	1	0	1	0	0	1	0	1	0	4
Speeding 41-45	0	1	0	0	0	0	0	0	0	0	1	1	3
Speeding 51 and over	0	0	1	0	0	1	0	0	1	0	0	0	3
Stop Sign Violation	9	11	19	24	9	8	12	8	2	2	5	3	112
Through Traffic Prohibited	2	4	3	4	0	2	2	1	0	4	4	2	28
Tinted Windows	0	0	2	0	1	0	0	2	0	0	0	0	5
Vehicle License/Inspection/Title	0	0	0	1	0	0	0	0	0	0	0	0	1
Violation missing from ticket	0	1	0	0	0	0	0	0	0	0	0	0	1
Weaving	0	1	2	1	1	0	1	1	1	1	1	1	11
TOTAL	85	105	116	164	153	94	162	143	142	109	95	84	1452

City of Charlack
Balance Sheet
 As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
Cash	
Cap Imp - Bank of America	68,235.24
Cap. Improvement - 45 - Commerc	206.68
General Fund - Bank of America	11,382.30
Holding Facility - 85 - Pulaski	202.54
Petty Cash	129.00
Prop P - Bank of America	19,309.78
Road Fund - Bank of America	100,134.93
Sewer Lateral - Bank of America	32,388.49
Traffic Safety - 69 - Pulaski	327.29
Total Cash	232,316.25
Courts JIS-Bank of America	122.21
Total Checking/Savings	232,438.46
Other Current Assets	
Prepaid Expense	1,547.24
Total Other Current Assets	1,547.24
Total Current Assets	233,985.70
Fixed Assets	
Land	69,000.00
Machinery & Equipment	79,030.04
Vehicles	230,993.48
Total Fixed Assets	379,023.52
TOTAL ASSETS	613,009.22
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-100.00
Total Accounts Payable	-100.00
Other Current Liabilities	
Payroll Liabilities	
AFLAC	510.00
Federal and FICA	3,011.82
FUTA	255.03
Garnishment	317.07
Missouri Withholding	747.00
Pension plan	500.00
Total Payroll Liabilities	5,340.92
Total Other Current Liabilities	5,340.92
Total Current Liabilities	5,240.92
Long Term Liabilities	
Accrued Paid Time Off	-1,070.86
N/P - Commerce Bank	17,621.04
Total Long Term Liabilities	16,550.18
Total Liabilities	21,791.10

City of Charlack
Balance Sheet
As of December 31, 2019

	<u>Dec 31, 19</u>
Equity	
Retained Earnings	597,021.18
Net Income	<u>-5,803.06</u>
Total Equity	<u>591,218.12</u>
TOTAL LIABILITIES & EQUITY	<u>613,009.22</u>

City of Charlack
Profit & Loss
 July through December 2019

	Jul - Dec 19
Ordinary Income/Expense	
Income	
Business License	51,048.02
Clerk Fee	745.77
Clerk Fee - E/R	2,705.80
CVC Surcharge	24.41
CVC Surcharge - E/R	91.03
Excavation Permit	55.00
Fines & Fees	9,710.05
Fines & Fees - E/R	17,701.01
Inspection Fees	3,100.00
Insurance Refund	542.08
Interest Income	13.15
Judicial Education Fund	313.80
Liquor License	450.00
Occupancy Permits	1,140.00
Park Reservation	100.00
Pet License	33.00
Tax Revenue	
Cable Utility	4,755.06
Capital Improvement	44,595.55
Cigarette Tax	1,427.86
Electric	60,186.00
Gas	19,994.22
Local Sales tax	106,770.14
Motor Fuel	19,282.13
Motor V Fee Inc.	3,019.86
Motor V Sales Tax	6,724.36
Personal Property	3,335.11
Prop P	44,495.74
Real Estate	8,763.02
Road & Bridge	5,126.55
Sewer Lateral	6,680.30
Special Assessment	1,158.30
Telecom	15,327.58
Water	11,532.09
Total Tax Revenue	363,173.87
Total Income	450,946.99
Gross Profit	450,946.99
Expense	
Advertising	290.00
Bank Service Charges	153.00
Cap Improvement - City Hall	
Derilect Properties	7,584.00
Infrastructure	
Street Repair	1,818.96
Total Infrastructure	1,818.96
Office Equipment	109.13
Park Planning	10,000.00
Vehicle Maint	20.09
Cap Improvement - City Hall - Other	28.04
Total Cap Improvement - City Hall	19,560.22
Cap Improvement - Public Works	
Equipment Purchase	17,054.53
Equipment Repair	434.37
Vehicle Purchase	38,781.25
Vehicle Repair	203.17
Total Cap Improvement - Public Works	56,473.32

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City of Charlack
Profit & Loss
 July through December 2019

	Jul - Dec 19
Computer Program Renewal	349.99
Concrete	1,122.40
Contracted Services - Police	199,998.00
Equipment Rental - Office Equip	1,037.85
Gasoline, Oil, etc.	1,792.40
General Supplies	304.51
Insurance	
Dental	2,562.55
Health & Life	14,774.83
Liability Insurance	9,210.00
Vision	1,171.76
	27,719.14
Total Insurance	27,719.14
Internet - City Hall	329.94
Licenses and Permits	12.25
Membership dues & subscriptions	3,490.06
Office Supplies	1,009.91
Park Maintenance & Repair	746.59
Payroll Expenses	141.75
Payroll taxes	6,492.40
Postage and Delivery	556.00
Professional Fees	
City Attorney	11,954.76
City Engineer	2,778.75
CPA	2,715.00
Prosecuting Atty	5,400.00
	22,848.51
Total Professional Fees	22,848.51
Prosecutor;s Assistant Fee	4,000.00
Repair & Maintenance	299.50
Salaries	
Salaries - City Administrator	26,749.97
Salaries - City Clerk	16,532.50
Salaries - City Hall Part Time	1,725.00
Salaries - Elected Officials	13,200.00
Salaries - Overtime	886.17
Salaries - Public Works	25,074.42
Salaries - Other	0.00
	84,168.06
Total Salaries	84,168.06
Salt	482.69
Senior Utility Rebate	980.00
Sewer Lateral	6,132.00
Special Events	
Block Party	1,364.92
Christmas	887.27
Halloween	829.60
	3,081.79
Total Special Events	3,081.79
Street Signs	114.63
Telephone	670.63
Telephone - Mobile	1,149.18
Training	150.00
Utilities	9,674.65
Web Hosting	180.00
	455,511.37
Total Expense	455,511.37
Net Ordinary Income	-4,564.38

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City of Charlack
Profit & Loss
July through December 2019

	<u>Jul - Dec 19</u>
Other Income/Expense	
Other Expense	
uncategorized expenses	1,238.68
Total Other Expense	1,238.68
Net Other Income	-1,238.68
Net Income	<u><u>-5,803.06</u></u>

City of Charlack
Profit & Loss Budget vs. Actual
July through December 2019

	Jul - Dec 19	Budget	\$ Over Bud...	% of Budget
Ordinary Income/Expense				
Income				
Bonds Forfeited	0.00	250.00	-250.00	0.0%
Business License	51,048.02	65,000.00	-13,951.98	78.5%
Clerk Fee	745.77	1,500.00	-754.23	49.7%
Clerk Fee - E/R	2,705.80	10,000.00	-7,294.20	27.1%
CVC Surcharge	24.41	60.00	-35.59	40.7%
CVC Surcharge - E/R	91.03	300.00	-208.97	30.3%
Election Income	0.00	40.00	-40.00	0.0%
Excavation Permit	55.00	600.00	-545.00	9.2%
Fines & Fees	9,710.05	25,000.00	-15,289.95	38.8%
Fines & Fees - E/R	17,701.01	74,000.00	-56,298.99	23.9%
Grants	0.00	6,400.00	-6,400.00	0.0%
Inmate Security Fund	0.00	400.00	-400.00	0.0%
Inspection Fees	3,100.00	4,500.00	-1,400.00	68.9%
Insurance Refund	542.08	300.00	242.08	180.7%
Interest Income	13.15	50.00	-36.85	26.3%
Judicial Education Fund	313.80	1,500.00	-1,186.20	20.9%
Law Enf Arrest-Local	0.00	100.00	-100.00	0.0%
Liquor License	450.00	2,000.00	-1,550.00	22.5%
Nuisance Maintenance	0.00	500.00	-500.00	0.0%
Occupancy Permits	1,140.00	2,000.00	-860.00	57.0%
Park Reservation	100.00	400.00	-300.00	25.0%
Permit Fee	0.00	3,000.00	-3,000.00	0.0%
Pet License	33.00	15.00	18.00	220.0%
Police Report	0.00	400.00	-400.00	0.0%
Tax Revenue				
Cable Utility	4,755.06	10,000.00	-5,244.94	47.6%
Capital Improvement	44,595.55	95,000.00	-50,404.45	46.9%
Cigarette Tax	1,427.86	3,000.00	-1,572.14	47.6%
Electric	60,186.00	100,000.00	-39,814.00	60.2%
Gas	19,994.22	70,000.00	-50,005.78	28.6%
Local Sales tax	106,770.14	205,000.00	-98,229.86	52.1%
Motor Fuel	19,282.13	40,000.00	-20,717.87	48.2%
Motor V Fee Inc.	3,019.86	6,000.00	-2,980.14	50.3%
Motor V Sales Tax	6,724.36	13,000.00	-6,275.64	51.7%
Personal Property	3,335.11	7,000.00	-3,664.89	47.6%
Prop P	44,495.74	70,000.00	-25,504.26	63.6%
Railroad & Utility	0.00	1,000.00	-1,000.00	0.0%
Real Estate	8,763.02	23,000.00	-14,236.98	38.1%
Road & Bridge	5,126.55	14,000.00	-8,873.45	36.6%
Sewer Lateral	6,680.30	12,000.00	-5,319.70	55.7%
Special Assessment	1,158.30	3,000.00	-1,841.70	38.6%
Telecom	15,327.58	35,000.00	-19,672.42	43.8%
Water	11,532.09	25,000.00	-13,467.91	46.1%
Total Tax Revenue	363,173.87	732,000.00	-368,826.13	49.6%
Tow Releases	0.00	300.00	-300.00	0.0%
Vending Machine License	0.00	30.00	-30.00	0.0%
Total Income	450,946.99	930,645.00	-479,698.01	48.5%
Gross Profit	450,946.99	930,645.00	-479,698.01	48.5%
Expense				
Advertising	290.00	750.00	-460.00	38.7%
Bank Service Charges	153.00	350.00	-197.00	43.7%
Cap Improvement - City Hall				
Derilect Properties	7,584.00	20,000.00	-12,416.00	37.9%
Infrastructure				
Street Repair	1,818.96	60,000.00	-58,181.04	3.0%
Infrastructure - Other	0.00	2,000.00	-2,000.00	0.0%
Total Infrastructure	1,818.96	62,000.00	-60,181.04	2.9%

City of Charlack
Profit & Loss Budget vs. Actual
July through December 2019

	Jul - Dec 19	Budget	\$ Over Bud...	% of Budget
Office Equipment	109.13	2,000.00	-1,890.87	5.5%
Park Planning	10,000.00	3,200.00	6,800.00	312.5%
Vehicle Maint	20.09			
Cap Improvement - City Hall - Other	28.04			
Total Cap Improvement - City Hall	19,560.22	87,200.00	-67,639.78	22.4%
Cap Improvement - Public Works				
Equipment Purchase	17,054.53	17,000.00	54.53	100.3%
Equipment Repair	434.37	1,000.00	-565.63	43.4%
Vehicle Purchase	38,781.25	45,000.00	-6,218.75	86.2%
Vehicle Repair	203.17	1,500.00	-1,296.83	13.5%
Total Cap Improvement - Public Works	56,473.32	64,500.00	-8,026.68	87.6%
Computer Program Renewal	349.99	500.00	-150.01	70.0%
Concrete	1,122.40	1,000.00	122.40	112.2%
Contracted Services - Police	199,998.00	386,550.00	-186,552.00	51.7%
Debt Service Payments				
Commerce Loan - 8541 Forest	0.00	2,500.00	-2,500.00	0.0%
Total Debt Service Payments	0.00	2,500.00	-2,500.00	0.0%
Document Destruction	0.00	135.00	-135.00	0.0%
Election Expenses	0.00	600.00	-600.00	0.0%
Equipment Rental - Office Equip	1,037.85	2,500.00	-1,462.15	41.5%
Food Basket	0.00	500.00	-500.00	0.0%
Gasoline, Oil, etc.	1,792.40	3,000.00	-1,207.60	59.7%
General Supplies	304.51	3,000.00	-2,695.49	10.2%
Insurance				
Bonding	0.00	500.00	-500.00	0.0%
Dental	2,562.55	5,000.00	-2,437.45	51.3%
Health & Life	14,774.83	30,000.00	-15,225.17	49.2%
Liability Insurance	9,210.00	10,000.00	-790.00	92.1%
Vision	1,171.76	1,400.00	-228.24	83.7%
Workman's Comp.	0.00	18,000.00	-18,000.00	0.0%
Total Insurance	27,719.14	64,900.00	-37,180.86	42.7%
Internet - City Hall	329.94	600.00	-270.06	55.0%
Internet - Office Computers	0.00	100.00	-100.00	0.0%
Licenses and Permits	12.25	150.00	-137.75	8.2%
Medals / Awards / Badges	0.00	100.00	-100.00	0.0%
Membership dues & subscriptions	3,490.06	3,500.00	-9.94	99.7%
Mosquito Spraying	0.00	375.00	-375.00	0.0%
Office Supplies	1,009.91	1,500.00	-490.09	67.3%
Park Maintenance & Repair	746.59	1,000.00	-253.41	74.7%
Paul Handal Lawsuit	0.00	0.00	0.00	0.0%
Payroll Expenses	141.75	300.00	-158.25	47.3%
Payroll taxes	6,492.40	14,000.00	-7,507.60	46.4%
Postage and Delivery	556.00	1,500.00	-944.00	37.1%
Printing and Reproduction	0.00	500.00	-500.00	0.0%
Professional Fees				
City Attorney	11,954.76	35,000.00	-23,045.24	34.2%
City Engineer	2,778.75	10,000.00	-7,221.25	27.8%
CPA	2,715.00	6,000.00	-3,285.00	45.3%
Prosecuting Atty	5,400.00	10,800.00	-5,400.00	50.0%
Total Professional Fees	22,848.51	61,800.00	-38,951.49	37.0%
Prop P	0.00	5,000.00	-5,000.00	0.0%
Prosecutor;s Assistant Fee	4,000.00			
Repair & Maintenance				
Municipal Building Maintenance	0.00	2,000.00	-2,000.00	0.0%
Repair & Maintenance - Other	299.50			
Total Repair & Maintenance	299.50	2,000.00	-1,700.50	15.0%

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City of Charlack Profit & Loss Budget vs. Actual July through December 2019

	Jul - Dec 19	Budget	\$ Over Bud...	% of Budget
Salaries				
Salaries - City Administrator	26,749.97	60,000.00	-33,250.03	44.6%
Salaries - City Clerk	16,532.50	32,000.00	-15,467.50	51.7%
Salaries - City Hall Part Time	1,725.00	2,000.00	-275.00	86.3%
Salaries - Elected Officials	13,200.00	26,400.00	-13,200.00	50.0%
Salaries - Overtime	886.17	3,000.00	-2,113.83	29.5%
Salaries - Public Works	25,074.42	50,000.00	-24,925.58	50.1%
Salaries - Other	0.00			
Total Salaries	84,168.06	173,400.00	-89,231.94	48.5%
Salt	482.69	4,000.00	-3,517.31	12.1%
Senior Utility Rebate	980.00	1,100.00	-120.00	89.1%
Sewer Lateral	6,132.00	7,000.00	-868.00	87.6%
Special Events				
Block Party	1,364.92	1,500.00	-135.08	91.0%
Christmas	887.27	1,000.00	-112.73	88.7%
Community Fireworks	0.00	1,000.00	-1,000.00	0.0%
Easter	0.00	600.00	-600.00	0.0%
Halloween	829.60	850.00	-20.40	97.6%
Total Special Events	3,081.79	4,950.00	-1,868.21	62.3%
Street Signs	114.63	600.00	-485.37	19.1%
Telephone	670.63	1,600.00	-929.37	41.9%
Telephone - Mobile	1,149.18	1,500.00	-350.82	76.6%
Training	150.00	1,500.00	-1,350.00	10.0%
Travel, Lodging, Meals	0.00	1,000.00	-1,000.00	0.0%
Tree removal	0.00	1,000.00	-1,000.00	0.0%
Uniforms	0.00	700.00	-700.00	0.0%
Utilities	9,674.65	20,500.00	-10,825.35	47.2%
Web Hosting	180.00	500.00	-320.00	36.0%
Total Expense	455,511.37	929,760.00	-474,248.63	49.0%
Net Ordinary Income	-4,564.38	885.00	-5,449.38	-515.7%
Other Income/Expense				
Other Expense				
uncategorized expenses	1,238.68			
Total Other Expense	1,238.68			
Net Other Income	-1,238.68	0.00	-1,238.68	100.0%
Net Income	-5,803.06	885.00	-6,688.06	-655.7%

PROPOSED EVENT SCHEDULES

Easter Egg Hunt – Saturday, April 4th
with a Rain Date of April 11th

Halloween Party – Saturday, October 18th
with a Rain Date of October 25th

Santa Parade – Sunday, December 13th with
a Rain Date of December 20nd

City Wide Garage Sale

June 6th with a rain date of June 13th

September 12th with a rain date of
September 19th

